



THE  
INTERNATIONAL SCHOOL  
OF GOLF MANAGEMENT  
MAURITIUS

## Application Form and Contract of Enrolment

Contact details	
<b>Campus</b>	Avalon Golf Estate (Avalon)
<b>Street address</b>	B88, Bois Sec, Bois Cheri, Savanne, Mauritius
<b>Postal address</b>	c/o Sanlam International Trustees, Labourdonnais Village, MAPOU, 31803.MAURITIUS
<b>Phone</b>	+230 430 5800
<b>Email address</b>	info@isgmafrica.com
<b>Website</b>	isgmafrica.com

Banking details	
<b>Account holder</b>	EMDP Africa Ltd. t/a International School of Golf Management
<b>Bank:</b>	Investec
<b>Branch Name</b>	Mauritius
<b>Account number</b>	0173193394500
<b>Swift code/ BIC</b>	IVESMUMU
<b>IBAN</b>	MU33IVES1601000193394500000

---

### Instructions to the EMDP Africa LTD t/a International School of Golf Management Mauritius (ISGM) applicant:

1. Please read the **Terms and Conditions of Registration** attached to this form.
2. Please complete all details as accurately as possible; omissions or errors will delay your application.
3. The **ISGM Admission Criteria** should be read to ensure that you qualify for admission to your course of choice.
4. **NB:** If you are 18-years or over, please ensure that the 'Acknowledgement and Declaration' are signed and that all other pages of the application form are initialled on the bottom right hand corner. Both the applicant and person responsible for payment must initial and sign.
5. **NB:** A certified copy of the ID document or Passport of the applicant as well as the person responsible for the payment of the course fees should be attached to the application.
6. The **Fee Schedule** must be completed in full, signed and submitted with your application. Fee Schedule is included at the end of this Application Form.

7. **Confirmation:** Once all required documentation is received, approved and the registration fee paid, where applicable, successful applicants will receive an e-mail of *confirmation of acceptance and enrolment*.

**Admission Criteria:**

- The minimum recommended requirement for admission is the National Senior Certificate (NSC), or GCSE (or similar) certification.
- Recommended: English fluency (the language of instruction at **ISGM**)
- Be 18 years of age or older, or turning 18 years of age during your study
- Matriculation Certificate or \*equivalent
- Proficient in the English language
- Golf Playing Experience
- \*Where required, students must successfully complete a Language, Literacy and Numeracy Assessment

1. **Qualification choice (Select one course from the table below. Check the course information sheet before making your choice.)**

DIPLOMAS	Mode of Study
National Diploma in Professional Golfing ( 3 years, NQF 5)	Full Time

2. **Applicant personal details (Please complete in full.)**

ID No			Passport No or Alternate ID No		
Initials		Title		Date of Birth	
Surname					
First Name			Gender	Male	Female
Second Name	if available		Nick Name	optional	
			Nationality		
Citizenship		Permanent Resident	Dual Citizenship	Other	
Marital Status	Single (never married)	Married	Separated	Widowed	Divorced
Home Language			How did you hear about ISGM?		
Do you have a disability, special health condition or special need that we need to know about? Please attach relevant details				Yes	No

***The above mentioned information is required by the Department of Higher Education and Training.***

***ISGM does not discriminate against any person based on religion, race or gender.***

3. **Tertiary application details (Please circle your answer)**

Were you previously enrolled at any tertiary institution?	Yes	No
---	-----	----


#### 4. Applicant contact details (Please complete in full)

Preferred method of communication	Cell	Email		Mail	SMS
Email Address	If you do not have an email, you will be required to create one. We recommend creating a free Gmail account.				
Physical address Line 1					
Physical address Line 2					
Country				Postal Code	
Postal address Line 1					
Postal address Line 2					
Country				Postal Code	
Contact Numbers	Home:		Cell:		
Work:			Fax:		

#### 5. School and education details (Please complete in full)

Name of last school attended	
Province/city where this school is located	
<b>NB Documents:</b> a) Attach a certified copy of your NSC (National Senior Certificate), GCSE (General Certificate of Secondary Education) or similar certificate. If these are not yet available, midterm results or grade 11 results may be submitted in the interim. b) Attach certified copies of other qualifications that you hold.	

#### 6. Additional contact details (Please provide us with an additional contact in case of an emergency)

Please indicate nature of relationship to applicant		Father	Mother	Guardian	Sponsor	Other
Title	Surname	First Name				
Email Address						
Contact Numbers	Home:		Cell:			
Work:			Fax:			

#### 7. Payment of tuition fees

Who will be responsible for the payment of tuition fees?	Applicant	Tick here	Co-Debtor	Tick here
--	-----------	-----------	-----------	-----------

The person responsible for the payment of fees (co-debtor) must complete the **Fee Schedule Form attached.**

**8. Acknowledgement and declaration of application**

**To be completed by the applicant if 18-years or over and by the parent/legal guardian if applicant is under 18 years of age**

**Applicant:** I have read and understood the **ISGM Terms and Conditions of registration** and confirm that I am bound thereby. I declare that the information I have supplied is complete and true. I understand that if any of it is found to be incomplete, false or misleading, **ISGM** at Avalon Golf Estate has the right not to approve my application. I declare that I hold myself responsible for all fees and charges due and payable by me as a student with **ISGM** at Avalon Golf Estate. Should my account be handed over to attorneys for collection, I will be liable for all additional costs and fees charged by them.

<b>Signature of applicant</b>			
Signed at		Date	

**Parent/legal guardian:** I confirm that I am the parent/guardian of the applicant above. I hereby give my consent to the applicant applying for registration. I have read and understood the **ISGM Terms and Conditions of registration** and confirm that I am bound thereby.

<b>Signature of parent/legal guardian</b>			
Signed at		Date	

## TERMS AND CONDITIONS OF REGISTRATION

### AGREED UPON BETWEEN

**ISGM**

**AND**

**The Applicant**

**Note: These Terms and Conditions must be read with and forms an integral part of the International School of Golf Management Mauritius (ISGM) Application Form.**

#### **1. INTERPRETATION**

- 1.1 In these Terms and Conditions, unless the context clearly indicates a contrary intention:-
- 1.1.1 Any gender shall include the other genders.
  - 1.1.2 A natural person includes an artificial person and vice versa.
  - 1.1.3 The singular includes the plural and vice versa.
- 1.2 The following terms shall have the meanings assigned to them hereunder and cognate expressions shall have a corresponding meaning unless inconsistent or otherwise indicated by the context:
- 1.2.1 "Applicant" means the person applying for registration at **ISGM** and includes a student after he/she has been registered by **ISGM**
  - 1.2.2 "Application Form" means the official application form available on **ISGM's** website and at the offices of **ISGM**.
  - 3. "Course Fees Schedule" means **ISGM's** applicable Course Fee Schedule, included in this application form and/or available on **ISGM's** website and at **ISGM's** offices.
  - 4. "Parties" means the Applicant, his/her Parent or Guardian (if applicable) and **ISGM**.
  - 1.2.5 "Payment Options" means the payment structure as set out in **ISGM's** Fees and Payment Policies available on **ISGM's** website and at **ISGM's** offices.
  - 6. "Policies for Cancellations and Refunds" means **ISGM's** Policies for Cancellations and Refunds available on **ISGM's** website and at **ISGM's** offices;
3. Clause headings have been inserted for convenience only, and shall not be taken into account in interpreting these Terms and Conditions Agreement.

#### **2. FEES PAYABLE**

- 2.1 **The fees payable to ISGM in respect of the courses comprise the following:**
- 2.1.1 Where applicable, the non-refundable registration fee, payable upon registration.
  - 2.1.2 Subject to clause 5 below, the full Course fee in respect of the course chosen, is payable in accordance with **ISGM's** Fees and Payment Policy and the applicable Course Fees Schedule for the year of registration.
- 2.2 The fee mentioned in clause 2.1.1 may not be transferred to another person.
- 2.3 The fees referred to in clause 2.1 do not include any external institute membership fees, other public or private university fees, supplementary assessment fees, stationery, transport costs, or any costs in respect of additional meals and/or refreshments (other than the officially specified weekly meals included in the fee structure (ie. Monday – Friday Breakfast, Lunch & Dinner) as provided by Avalon Golf Club.
- 2.4 It is specifically recorded that the registration of the Applicant for the chosen **ISGM** course has legal effect once the fee referred to in clause 2.1.1 has been received by **ISGM** and all the relevant persons (that is, the Applicant and Parent or Guardian, where appropriate) have signed the Application Form, the Terms and Conditions, any other applicable documentation and the Applicant has indicated that he/she is bound by **ISGM's** Policies, Rules and Code of Conduct and **ISGM** has informed the Applicant that he/she has been registered.

#### **3. ISGM's RIGHTS**

- 3.1 The **ISGM** has the right to:

- 3.1.1 Combine classes of a similar academic level and content and to change the syllabus at any time should the requirements by accreditation or registration bodies so demand;
  - 3.1.2 Apply **ISGM's** Rules and Policies, Code of Conduct and Performance Requirements and the Applicant hereby agrees to be bound by such Rules, Policies, Code of Conduct and Performance Requirements as may be amended by **ISGM** from time to time without notice to the Applicant;
  - 3.1.3 Exclude the Applicant from lectures, tutoring and or assessment, to withhold results and or dismiss an Applicant for failure to comply with these Terms and Conditions, ISGM rules, Policies and Code of Conduct or a failure by the Applicant to meet the Performance Requirements;
  - 3.1.4 Withhold results and certification for failure by the Applicant or their Parent/Guardian/Sponsor to fully fulfil the Applicant's course fee payment obligations set out in these Terms and Conditions.
- 3.2 It is recorded that a minimum of 15 (fifteen) registered Applicants is required for any course to be run by **ISGM**. In this regard, **ISGM** therefore has the right to cancel the teaching of any course offered on the basis of insufficient demand.
- 3.3 The **ISGM** may disqualify an Applicant's application should the information on the Application Form submitted be found to be incorrect or fraudulent.

#### 4. **APPLICANT'S CURRICULAR OBLIGATIONS**

- 1. Applicants who have been registered are obliged to complete their learning programmes within the time frames indicated in the **ISGM** Policies for registration.
- 2. An Applicant who has been registered shall, subject to clause 5 below, not be entitled to a refund of tuition fees. Furthermore, the right to attend lectures and take assessments is not transferable by the Applicant to another person.

#### 2. **COOLING-OFF PERIOD**

- 5.1 Applicants are entitled to cancel their registration prior to course commencement and up until the seventh (7<sup>th</sup>) day after the course commencement date. During this time Applicants must inform **ISGM** in writing of such cancellation and in such event, the **ISGM** Policy for Cancellations and Refunds applies.
- 5.2 After the seven day period, no refunds will be considered.
- 5.3 The date on which the cancellation is received, relevant to course commencement, will determine the total non-refundable amount.
- 5.4 Registration fees are not refundable.
- 5.5 In the event of a cancellation within the 'cool-off period' a Cancellation Fee will apply to the booked accommodation.

#### 6. **NON-DELIVERY BY ISGM**

In the event of **ISGM** being unable to deliver learning at a venue operated by **ISGM** or due to **ISGM's** failure to meet its obligations to its Applicants, the directors undertake to deliver the balance of any learning due to the Applicant (in good financial standing) with the **ISGM** through the medium of Distance Learning provided by eta College. The Applicant agrees to the provision of this alternative teaching by **ISGM/ eta**.

#### 7. **VIS MAJOR**

- 7.1 A "**vis major event**" means an event or circumstance which, despite its reasonable effort, and without its fault or negligence, renders **ISGM** unable to fulfil its obligations as set out in these Terms and Conditions and includes the following:
  - 7.1.1 Any act of God;
  - 7.1.2 Civil commotion, riot, invasion, war threat or preparation for war and other hostilities;
  - 7.1.3 Fire, explosion, storm, flood, earthquake, subsidence, epidemic or other natural physical disaster;
  - 7.1.4 Strikes, lock-outs and other industrial action;

- 7.1.5 Impossibility of the use of railways, shipping, aircraft, motor transport or other means of public or private transport;
  - 7.1.6 Political interference with the normal operations of any Party; and
  - 7.1.7 Embargo, restrictions or requirements or other acts by any government or other lawful authority.
- 7.2 In the event of a vis major event occurring, **ISGM** has the right to cease lectures and close the applicable college temporarily. Whilst **ISGM** undertakes to make every effort to resume lectures as soon as possible, no warranties are made in this regard and no refund of tuition fees will be made.

## **8. ACKNOWLEDGEMENTS AND INDEMNIFICATION BY APPLICANT**

The Applicant acknowledges that:

- 8.1 He or she may be exposed to risks to life, bodily injury, health, and illness, damage to property or personal liability and, in the full knowledge of the risks, indemnifies **ISGM & Ardhur & Morgane Ltd t/a Avalon Golf Estate & its Associates (Avalon)** against all claims, (including claims by third parties) charges, lawsuits, damages, orders and expenditures whatsoever arising from the abovementioned or in the attendance at lectures or training in any workshop, laboratory or other place or any excursion, event or sporting activity with or without **ISGM**;
- 8.2 The course provided by **ISGM** is occupationally based and as such includes lectures and fieldwork components. The fieldwork includes practical work experience at workplace sites prescribed by **ISGM** in terms of the PGA requirements from time to time. It is agreed that any such fieldwork is not paid employment but may result in offers of employment for the Applicant. The Applicant agrees to implement his fieldwork hours at times and venues stipulated by the **ISGM**. This could be evenings, early mornings, weekends and public holidays or during term holidays;
- 8.3 The information given in the Application Form is warranted to be accurate and correct in all respects; and
- 8.4 He or she has read and understood these Terms and Conditions and agrees to be bound thereby and by the Policies and Procedures of **ISGM** in force for the time being and for any period during which the Applicant is registered with **ISGM**.

## **9. TRANSFERS BETWEEN ISGM & OTHER REGIONS**

The **ISGM** Policy for Transfers applies between **ISGM** & other accredited eta & PGA SA institutions.

## **10. INTELLECTUAL PROPERTY**

All intellectual property rights in the course materials provided by **ISGM** to the Applicant shall remain **ISGM** or its licensors' property.

## **11. CONFIDENTIALITY**

Any information and materials relating to **ISGM** or its business disclosed to the Applicant by or on behalf of **ISGM** prior to or after the entering into any contract with the Applicant, shall be the confidential information of **ISGM** and shall not be used or disclosed by the Applicant to any third party without the written permission of **ISGM**.

## **12. NOTICES AND DOMICILIUM**

- 12.1 The Parties choose as their respective *domicilia citandi et executandi* for all purposes in terms of these Terms and Conditions, and at which address delivery or service of all notices and legal documents shall be given, the addresses reflected in the Application Form.
- 12.2 Any Party shall be entitled to change the abovementioned address to any other address with not less than 5 (Five) days written notice to that effect to the other Party.
- 12.3 Any notice shall be effected in writing and such notice shall be deemed to have reached the addressee within 5 (Five) business days of dispatch or at the time of delivery thereof.
- 12.4 Notwithstanding anything to the contrary or implied in this Agreement, a written notice or communication actually received by one of the Parties from another, including by way of facsimile transmission or electronic communication, shall be adequate written notice or communication to such Party.

## **13. APPLICABLE LAW AND JURISDICTION**



13.1 These Terms and Conditions, the annexes hereto and the Application Form will in all respects be governed by and construed under the laws of the Republic of Mauritius and/or the laws of the country in which the **ISGM** course is being offered.

**14. DISPUTE RESOLUTION / ARBITRATION**

14.1 Any dispute arising out of or in connection with this agreement, including any question regarding its existence, validity or termination shall be referred to and finally resolved by arbitration under the PCA Arbitration Rules 2012, which Rules are deemed to be incorporated by reference into this clause.

14.2 The juridical seat of arbitration shall be Mauritius and the International Arbitration Act 2008 shall apply to the arbitration.

14.3 The number of arbitrators shall be one.

14.4 The language to be used in the arbitration shall be English.

14.5 The parties agree to keep confidential all awards in their arbitration, together with all materials in the proceedings created for the purpose of the arbitration and all other documents produced by another party in the proceedings not otherwise in the public domain, save and to the extent that disclosure may be required of a party by legal duty, to protect or pursue a legal right or to enforce or challenge an award in bona fide legal proceedings before a court or other judicial authority.

**15. SOLE AGREEMENT**

The Applicant acknowledges that these Terms and Conditions, together with the annexes and Application Form, constitutes the sole record of the agreement between the Parties concerning the subject matter hereof, and supersedes and overrides all previous agreements between the Parties, whether written or oral.

**16. WAIVER**

No relaxation or indulgence granted to the Applicant by **ISGM**, at any time, shall be deemed to be a waiver of any of **ISGM's** rights in terms hereof, and such relaxation or indulgence shall not be deemed a novation of any of the Terms and Conditions set out herein, or create any estoppel against **ISGM**. No waiver of these Conditions will be binding or effectual for any purpose unless in writing and signed by or on behalf of the Party giving the same. Any such waiver will be effective only in the specific instance and for the purpose given.

**17. VARIATION**

No notice, variation, addition, deletion, or agreed cancellation of these Terms and Conditions, the annexes or Application Form hereto, will be of any force or effect unless in writing and signed by or on behalf of the Parties hereto.

**18. ASSIGNMENT**

The Applicant shall not at any time cede or assign any of its rights or obligations under these Terms and Conditions without the prior written consent of **ISGM**.

**19. SEVERABILITY**

If any clause of these Terms and Conditions shall be found to be invalid by any competent court, the remaining clauses shall remain valid and enforceable.

**Applicant Name:** .....

**Applicant signature:**.....

**Date:**.....



## Course Fee Schedule

1. Registration fees are non-refundable and are payable once the application form and signed **EMDP Africa Ltd. t/a INTERNATIONAL SCHOOL OF GOLF MANAGEMENT MAURITIUS (ISGM Mauritius) Terms and Conditions** have been submitted for approval.
2. A non-refundable deposit is due immediately on conditional acceptance to the programme.
3. The balance of fees is due according to the **Terms and Conditions** of this application, and in accordance with the course fee schedule.
4. The **deposit** fee is required to secure enrolment.
5. Guarantee and Co-principal debtor form: Where applicable, a Guarantee and co-principal Debtor undertaking form is required to be signed and returned to **ISGM Mauritius** if the applicant is not the principal debtor.

Course	Application Fee	Deposit	Tuition	Course selection
<b>ISGM PGA National Diploma: Club professional Golfing</b>	USD 100	USD 7 500	USD 22 400	

<b>ISGM PGA National Diploma: Club professional Golfing</b>	
USD 100	Non-Refundable registration fee payable upon conditional acceptance
USD 7 500	Non-Refundable deposit payable immediately on conditional acceptance to the programme.
USD 22 400	Balance due 6 weeks before course commencement

Confirmation signing: Debtor signature \_\_\_\_\_ Date:

Confirmation signing: Student signature \_\_\_\_\_ Date:

**Repeat modules**

Repeat module fees are charged where a student is required to repeat a module in order to progress. Repeat modules will be charged at the standard fee per module. The fee amount, where applicable, is available on campus.

**Bank Details**

Account holder	EMDP Africa Ltd. t/a The International School of Golf Management
Bank	Investec
Bank name	Mauritius
Account number	0173193394500
IBAN	MU33IVES1601000193394500000
Reference	Student Name & Surname

---

**Notes**

1. Be 18 years of age or older or turning 18 years of age during your study.
2. Matriculation certificate or \*equivalent
3. Complete an interview with the programme director
4. Game assessment or completion of "Grow Golf"
5. Golf playing experience
6. Proficient in the English language / where required, students must successfully complete a language, literacy and numeracy assessment.

**Guarantee and Co-Principal Debtor Undertaking**

If applicant is not responsible for account

Title ..... Initials  
.....  
First name and surname  
.....  
Date of Birth ..... ID  
.....  
Passport No..... E-mail  
.....  
Physical address  
.....  
.....  
.....  
Home No ..... Mobile  
.....  
Employer Name ..... Work No  
.....

**Herein after referred to as “Guarantor)**

**Or**

(If Legal Entity i.e Company, Close Corporation, Trust etc.)

Name of entity  
.....  
.....  
Registration No  
.....  
.....  
Contact No ..... E-mail  
.....  
Physical address .....  
herein..... represented by ..... duly  
authorized in the capacity of .....

**(Hereinafter referred to as “Guarantor”)**

Whereas: Mr/Mrs/Miss/Ms ..... ID/Passport No  
.....

(“the debtor”) has enrolled with EMDP Africa Ltd trading as **ISGM Mauritius** BRN C16140100 and is  
liable to pay the course fee of USD  
.....

**NOW THEREFORE:** The Guarantor hereby binds himself/herself/itself unconditionally as co-principal debtor jointly for the due payment of the full amount of the course fees payable by the Debtor to **ISGM Mauritius** and for all losses, damages and expenses that may be suffered or incurred by **ISGM Mauritius** as a result of non-performance of the above-mentioned debtor, renouncing (for the purposes thereof) all benefits from the legal exceptions, no value received and all other exceptions which might or could be pleaded against the validity of this guarantee or the liability of the Guarantor, with the meaning and effect of which exceptions I/we declare myself/ourselves to be fully acquainted: Provided that the liability of the undersigned under this guarantee is limited to:

**USD** ..... and will lapse on receipt of a written notice by **ISGM Mauritius** to the Guarantor that the Debtor has paid the full course fee amount.

This guarantee shall remain in force until all claims instituted by the **ISGM Mauritius** against the Debtor have been paid or settled.